



UNITED STATES OF AMERICA  
FEDERAL TRADE COMMISSION  
WASHINGTON, D.C. 20580

Taylor Amarel  
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RE: FOIA-2019-01102

Dear Mr. Amarel:

The Federal Trade Commission received your recent Freedom of Information Act request for agency records. Your request cannot be processed due to one or more of the following deficiencies:

1. ☐ A request must describe the records sought in sufficient detail to allow location of the records with a reasonable amount of effort (i.e., processing the request should not require an unduly burdensome effort or be disruptive of Commission operations). Please provide more specific information about the records you seek, such as appropriate dates, locations, names, nature of the records, etc.
2. ☒ Our regulations require certain information to be included in a FOIA request in order for us to begin processing the request. *See* 16 CFR § 4.8(d). Under our regulations, we need you to indicate:
  - Your willingness to pay fees up to a specific amount; and
  - Whether you will or will not pay fees if we deny your fee waiver; or
  - If you are applying for a fee waiver as explained in 16 CFR §4.8(e), please provide an explanation of how the public interest is served by the fee waiver.


Once you have corrected the above deficiencies, please submit a new request. You may submit this request via email to [FOIA@ftc.gov](mailto:FOIA@ftc.gov), via mail to Freedom of Information Act Office H-585, Office of General Counsel, Federal Trade Commission, 600 Pennsylvania Avenue, N.W., Washington, D.C. 20580, or by facsimile to (202) 326-2477. This is a final determination and your request for information **has been closed**. When we receive your corrected request, we will open a new file for you.

This is the final action on this above-numbered request. If you are not satisfied with this response to your request, you may appeal by writing to Freedom of Information Act Appeal, Office of the General Counsel, Federal Trade Commission, 600 Pennsylvania Avenue, N.W., Washington, D.C. 20580, or via email at [FOIAAppeal@ftc.gov](mailto:FOIAAppeal@ftc.gov), within 90 days of the date of this letter. Please enclose a copy of your original request and a copy of this response.

You also may seek dispute resolution services from the FTC FOIA Public Liaison Richard Gold via telephone at 202-326-3355 or via e-mail at [rgold@ftc.gov](mailto:rgold@ftc.gov); or from the Office of Government Information Services via email at [ogis@nara.gov](mailto:ogis@nara.gov), via fax at 202-741-5769, or via mail at Office of Government Information Services (OGIS), National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740.

If you have any questions about the way we are handling your request or about our FOIA regulations or procedures, please contact Amber Howe at 202-326-3498. In any call or future correspondence concerning the request, please refer to the following case number FOIA-2019-01102.

Sincerely,

A handwritten signature in dark ink, appearing to read "Dione Stearns", is written over a horizontal line.

Dione Stearns

Assistant General Counsel